



Employment Opportunity

Position Title:

Hands & Voices of New York Liaison

Hours: Part-time, up to 15 hours per week

Location: within New York State

Reports to: EHDI Coordinator

Short-Term Contract Position

Overview:

Parent to Parent of New York State (P2P of NYS) is a family-staffed and led not-for-profit with nine regional offices statewide. We provide information, referral, and support to families raising children with developmental disabilities and special health care needs.

As part of our work, Parent to Parent has partnered with NYEHDI (New York Early Hearing Detection and Intervention), a program of the NYS Department of Health (NYS DOH), and Hands & Voices of New York to increase the early detection of hearing loss in infants and prompt referral to Early Intervention services. Early detection is essential as hearing loss can affect a child's ability to develop language and social skills. The earlier children with hearing loss start getting services, the more likely they are to reach their full potential.

Parent to Parent of New York State will participate in activities to support NYEHDI. These activities include the implementation of a Learning Community in which birthing hospitals, doctors, nurses, audiologists, and families can work together to improve screening services and systems of care for infants with hearing loss and their families. Another primary objective is to strengthen family supports, including those provided by Hands & Voices of New York as well as Parent to Parent, and the effective use of family leadership within service system design.

Counties Served: Statewide

Position Summary:

The Hands & Voices Liaison will be a member of the Hands & Voices of New York community hired by Parent to Parent of New York State. In establishing this position, Parent to Parent of New York State seeks to recognize the unique positioning and history of both Hands & Voices of New York and Parent to Parent of New York State and ensure the continued growth of each organization. The successful applicant will work with Parent to Parent of New York State's EHDI Coordinator and leadership of both organizations to improve the provision of support to NYS families raising a child who is deaf or hard of hearing by improving and better coordinating services.

The Hands & Voices Liaison will be responsible for the effective and timely delivery of the following program deliverables, as well as assisting in program monitoring, evaluation, and reporting:

- Serve as a point of contact between Parent to Parent of New York State and Hands & Voices of New York so that resources and support services can be shared;
- Participate in monthly partnership meetings between the organizations;
- Assist in coordination to ensure family leadership within the Hands & Voices network is included in all NYEHDI project components such as the Advisory Committee, Learning Community, family leadership development activities, surveys of families, etc.; and
- Using guidelines provided by Hands & Voices of New York leadership, and working with their chosen website developer, complete enhancements to the Hands & Voices of New York website to include updated information and resources, regional contact information, events calendar, related links and helpful websites and training resources.

Skills Required:

- Excellent verbal and written communication
- Proficient computer software literacy
- Experience using the internet and navigating websites to find resources; experience in graphic design preferred, but not required
- Good knowledge of community supports and systems and experience in working with diverse populations
- Ability to build and maintain rapport and sustain relationships with parents and family members of children with special health care needs, including those diagnosed as deaf or hard of hearing
- Ability to work comfortably and adeptly across and within different service systems/organizations

Education, Experience and Other Requirements:

- Due to the nature of this position, the successful candidate must be a member of Hands & Voices of New York
- Bachelor's Degree preferred, Associate's Degree required
- Bilingual (English/Spanish or English/Chinese) preferred, but not required

Interested applicants should submit a cover letter and resume no later than Monday, March 19, 2018 to:

Michele Juda
Executive Director
Parent to Parent of New York State
PO Box 9212
Schenectady, NY 12309
mjuda@ptopnys.org

Inquiries about the position can be directed to Karen Eplite at 518-381-4350 ext. 34.