



Employment Opportunity

Position Title:

**Early Hearing Detection and Intervention (EHDI)
Coordinator**

Hours: Part-time, 30 hours per week

Location: Capital District Office, Schenectady, New York

Reports to: Director of Programs

Grant Funded Position: Expected duration through March of 2020

Overview:

Parent to Parent of New York State (P2P of NYS) is a family-staffed and led not-for-profit with nine regional offices statewide. We provide information, referral, and support to families raising children with developmental disabilities and special health care needs.

As part of our work, Parent to Parent has partnered with NYEHDI (New York Early Hearing Detection and Intervention), a program of the NYS Department of Health (NYS DOH), and Hands & Voices of New York to increase the early detection of hearing loss in infants and prompt referral to Early Intervention services. Early detection is essential as hearing loss can affect a child's ability to develop language and social skills. The earlier children with hearing loss start getting services, the more likely they are to reach their full potential.

Parent to Parent of New York State will participate in activities to support the NYEHDI. These activities include the implementation of a Learning Community in which birthing hospitals, doctors, nurses, audiologists, and families can work together to improve screening services and systems of care for infants with hearing loss and their families. Another primary objective is to strengthen family supports, including those provided by Hands & Voices of New York as well as Parent to Parent, and the effective use of family leadership within service system design.

Counties Served: Statewide

Position Summary:

The EHDI Coordinator will work collaboratively with community-based, state and federal partners in the planning, implementation and evaluation of program activities. They will serve as the primary point of contact within P2P of NYS for families referred to us regarding newborn/infant/childhood hearing loss and coordinate all information and referral services and parent matches for this population. They will supervise the Hands & Voices Liaison to Parent to Parent of New York State in the implementation of grant activities directed towards enhancing the Hands & Voices of New York website and work collaboratively with them in improving family support and the engagement of family leaders. As Parent to Parent's primary staff person assigned to this program, the EHDI Coordinator will also be responsible for the effective and timely delivery of the following program objectives, as well as program monitoring, evaluation, and reporting:

Learning Community Activities:

- join the quality improvement (QI) team and participate in monthly planning meetings and other planning activities to support the Learning Community
- recruit diverse family caregivers to participate in the Learning Community program;
- develop, with those family caregivers and other members of the Learning Community team, goals specific to family engagement;
- host periodic informational calls for family members of the Learning Community;
- participate in monthly coaching webinars of Learning Community participants; and
- develop strategies using QI for reducing loss to follow-up hearing screening, including referrals to peer support.

Increase Outreach/Education

- increase awareness of peer support programs, family-centered care practices, and the barriers and challenges families face in receiving early identification and intervention services for their child's hearing loss through training materials, presentations, articles, and/or handouts;
- present with NYS DOH staff to various stakeholder groups including the Early Intervention Coordinating Council, NYSSHLA, NYSAAP, and NYSAFP;
- collect stories and develop materials regarding the impact of Early Intervention and the family-centered medical home for families/caregivers of children with hearing loss to use in the education of audiologists, pediatricians and family practice physicians;
- generate reports from Parent to Parent of New York State information system and track progress toward improving timely referral of infants with hearing loss by audiologists/physicians to family support services;
- collaborate with HRSA's Family Leadership in Language and Learning Center by attending educational webinars and responding to surveys; and
- provide leadership workshops via webinar to increase knowledge and capacity of family members and caregivers to navigate the EHDI system of care;

Advisory Group:

- participate as a member of the NYEHDI Advisory Group and recruit/recommend diverse family leaders for membership;
- assist in the development of best EHDI practice guidelines which are inclusive of family/caregiver perspectives, with consideration of cultural/linguistic needs and barriers;
- Attend and participate in quarterly conference calls; and
- provide technical assistance and information to LEND graduates and NYS Title V CYSHCN staff pediatricians and family physicians regarding family support issues;

Family Leadership Development:

- promote and facilitate family leadership through the identification, networking and mentoring of family leaders;
- engage family leaders in the completion of program objectives and the work of NYEHDI;

- survey families/caregivers of children who are deaf or hard of hearing to learn about their experiences with service systems and to identify successful strategies, barriers, and needs; and
- establish a means of ongoing communication with family/caregivers of children who are deaf or hard of hearing to inform project goals, development and implementation.

Skills Required:

- Excellent organization, verbal and written communication, computer software literacy, general office and telephone skills
- Ability to build and maintain rapport and sustain relationships with parents and family members of children with special health care needs, including those diagnosed as deaf or hard of hearing
- Ability to work independently as well as collaboratively, while maintaining flexibility
- Ability to provide professional presentations to in-person groups and web-based audiences
- Experience with gathering project data and reporting outcomes
- Good knowledge of community supports and systems and experience in working with diverse populations

Education, Experience and Other Requirements:

- Master's Degree preferred, Bachelor's Degree required
- Preference will be given to a parent or family caregiver who has experience parenting a child who is deaf or hard of hearing
- Must have valid driver's license and the ability to travel throughout NYS
- Attendance at Parent to Parent of NYS' Annual Staff Development Retreat (statewide conference) and the Annual EHDI Conference (national conference) is mandatory
- Bilingual (English/Spanish or English/Chinese) preferred, but not required

Interested applicants should submit a cover letter and resume no later than Monday, March 19, 2018 to:

Michele Juda
Executive Director
Parent to Parent of New York State
PO Box 9212
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Inquiries about the position can be directed to Karen Eplite at 518-381-4350 ext. 34.